

YATE TOWN COUNCIL 2023/24

COMMITTEES, SUB-COMMITTEES, WORKING GROUPS, PROJECT STEERING GROUPS AND REPRESENTATIVES ON OUTSIDE BODIES

CHAIR – Cheryl Kirby
VICE-CHAIR – Ben Nutland
Full Council quorum = 6

NB: Meeting Papers for all committee and sub committee meetings to be circulated to Chair and Vice-Chair of Council as ex-officio members

**ENVIRONMENT & COMMUNITY
COMMITTEE (QUORUM=4)**

Alan Monaghan
Tony Davis
John Emms
Sandra Emms
John Ford
Cheryl Kirby
Ben Nutland
Karl Tomasin
Chris Willmore
Wendy Tomasin
Gabriela Miron

**FINANCE & GOVERNANCE
COMMITTEE (QUORUM=4)**

Mike Drew
Cheryl Kirby
John Ford
Margaret Marshall
Ben Nutland
Ray Perry
Karl Tomasin
Chris Willmore
Gabriela Miron

**PLANNING AND
TRANSPORTATION
COMMITTEE (QUORUM = 4)**

Karl Tomasin
Tony Davis
John Emms
Sandra Emms
John Ford
Cheryl Kirby
Alan Monaghan
Ray Perry
Tony Sharp
Chris Willmore

SUB-COMMITTEES		
CHAIR AND VICE CHAIR OF COUNCIL ARE EX OFFICIO UNLESS NAMED		
Allotments Sub-Committee <i>Reports to E&C</i> Quorum=3	Tony Davis Cheryl Kirby <small>(MMonk and PHulbert-Co-opted TBC)</small>	Alan Monaghan Chris Willmore TOR – this Sub-Committee should include the Chair of E&C
Climate & Planet (formerly Carbon Net Zero) <i>Reports to E&C</i> Quorum=3	John Emms John Ford Alan Monaghan	Chris Willmore TOR – this Sub-Committee should include the Chair of E&C
Events Sub-Com <i>Reports to E&C</i> Quorum=3	Mike Drew John Ford Alan Monaghan Cheryl Kirby	Karl Tomasin Wendy Tomasin Gabriela Miron TOR – this Sub-Committee should include the Chair of E&C
Grants & Finance Sub-Com <i>Reports to F&G</i> Quorum = 3	Ray Perry Mike Drew Cheryl Kirby John Ford Wendy Tomasin	TOR – this Sub-Committee should include the Chair of F&G and Vice-Chair of F&G
Old Yate Sub Committee <i>Reports to E&C</i> Quorum=3	Cheryl Kirby Alan Monaghan Chris Willmore John Ford	
Public Rights of Way, Commons, Greens Sub-Committee <i>Reports to E&C</i> Quorum=3	Sandra Emms John Ford Ramblers Association	Alan Monaghan Chris Willmore TOR – this Sub-Committee should include the Chair of E&C.
Staffing and Governance Sub-Committee <i>Reports to F&G or Full Council</i> Quorum = 3	Tony Davis Mike Drew John Ford	Cheryl Kirby Karl Tomasin Chris Willmore TOR – this Sub-Committee should include the Chair of F&G
Yate Ageing Better, Health and Wellbeing Sub Committee <i>Reports to E&C</i> Quorum=3	Sandra Emms Tony Davis Cheryl Kirby John Emms	Karl Tomasin Chris Willmore Wendy Tomasin Margaret Marshall
Website Review <i>Reports to F&G</i> Quorum = 3	Cheryl Kirby Ben Nutland Chris Willmore	Gabriela Miron

REPRESENTATIVES ON WORKING GROUPS <i>(WORKING GROUPS CANNOT TAKE DECISIONS)</i>	
Priorities and Strategy Scrutiny Working Group <i>Reports to F&G</i> <i>Quorum = 3</i>	Chair of Council Chair of P&T Chair of E&C Chair of F&G Chris Willmore
Local Nature Action Plan (LNAP) <i>(See TOR under Climate & Planet)</i> <i>Reports to E&C</i>	Alan Monaghan Chris Willmore
St Nicholas Church <i>Reports to Full Council</i>	Tony Davis Sandra Emms Cheryl Kirby Chris Willmore

PROJECT STEERING GROUP COMMITTEES <i>PROJECT STEERING GROUPS REPORT TO FULL COUNCIL AND ARE TASK LIMITED</i> <i>CHAIR AND VICE CHAIR OF COUNCIL ARE EX OFFICIO UNLESS NAMED</i>	
New North Yate Community Building	Mike Drew John Ford Chris Willmore
Play Area and Properties Projects <i>Quorum = 3</i>	Tony Davis John Ford Cheryl Kirby Alan Monaghan Karl Tomasin Chris Willmore From above, Kingsgate Park Play Area Project Steering Group: Alan Monaghan Cheryl Kirby
YOSC Liaison Group (eg, site operations, legal agreement, general matters / discussion with YOSC Ltd) <i>Quorum = 3</i> <i>YOSC Ltd</i>	Tony Davis Karl Tomasin Mike Drew Chris Willmore <i>YOSC Ltd: - Martin Beard, Jeremy Dale, John Ford (YTC nomination), Ross Michael, Stuart Nunn, Councillor Ray Perry (YTC nomination) and Ellen Taylor.</i> <i>YOSC FM: Jeremy Dale, Ellen Taylor, Geoff Robson</i>
YOSC Facility Project Steering Group Committee <i>Quorum = 3</i> <i>Drainage</i>	Tony Davis Mike Drew Karl Tomasin Chris Willmore John Ford

DESIGNATED LEAD LIAISON	
Bowling Club	John Ford
Peg Hill Skateboard and BMX Park	Mike Drew John Ford
Witches Hat Play Area	Tony Davis
Marketing and Social Media	
Social Media	Ben Nutland
Newsletter <i>Nominated Members to work on process and to approve with Chair of Council with Delegated Powers to Town Clerk</i>	Alan Monaghan Chris Willmore Town Clerk (Delegated Powers)
S106 Applications	Chris Willmore

TRUSTEES	
Heritage Centre Trust	Ian Blair <i>(ATC mtg 14.05.19, appointment expires 01.05.2024)</i> Cheryl Kirby <i>Term ends 2025</i>
Wills Davis Atwell Charity (2 appointments to be made by Council)	Mike Drew Alan Lawrance
YOSC Ltd	John Ford Ray Perry
Yate United Charities (2 appointments to be made by Council)	Karl Tomasin Cheryl Kirby

MANAGEMENT COMMITTEES		
Pop Inn Man Com <i>Reports to E&C</i>	Town Council representatives (2)	Sandra Emms Wendy Tomasin
Yate Heritage Centre Man Com <i>Reports to E&C</i>	Town Council representatives (2)	Sylvia Eastwood Alan Monaghan

Armadillo Management Committee was disbanded 15.5.18 – reports to E&C

JOINT COMMITTEES

Joint Parishes Consultative Committee <i>Reports to E&C</i>	Chair (Ex-officio) Vice-Chair (Ex-officio) Mike Drew Chris Willmore
Joint Parishes Cycleway Group <i>Reports to P&T</i>	Chair (Ex-officio) Vice-Chair (Ex-officio) John Emms (Chair of JPCG) Karl Tomasin

REPRESENTATIVES ON OUTSIDE BODIES		
	REPORTS TO	
Ageing Better Board with SGC and partners	<i>E&C</i>	CPM Sandra Emms
ALCA larger local Forum	<i>F&G</i>	Karl Tomasin
Avon Local Councils Association (South Gloucestershire Area Group) & Larger Councils	<i>F&G</i>	Vacancy Mike Drew (NALC rep) Town Clerk
Community Engagement Forum (formerly Safer Stronger Community Group)	<i>E&C</i>	Mike Drew Tony Davis
Fairtrade – Yate	<i>ATCM</i> & <i>E&C</i>	Chris Willmore Margaret Marshall <i>(Louise Harris – co-opted non member)</i>
Friends of Brimsham Fields	<i>E&C</i>	John Ford Chris Willmore Mike Drew Ben Nutland Karl Tomasin
Friends of the River Frome (Frome Forum)	<i>E&C</i>	Karl Tomasin
Friends of The Common <i>Not currently active (Jan 2023)</i>	<i>E&C</i>	Estates Manager
Friends of Kingsgate Park <i>(Christine Howard – Chair (Nov. 2022))</i>	<i>E&C</i>	Cheryl Kirby Estates Tony Davis Manager John Ford Karl Tomasin
Friends of Ridge Woods	<i>E&C</i>	Mike Drew
Green Community Travel	<i>P&T</i>	Tony Davis Karl Tomasin John Emms
Hanson Liaison Committee	<i>E&C</i>	John Ford Subs: Mike Drew
Hedgehog Group	<i>E&C</i>	Karl Tomasin
Heritage Centre Extension Working Group	<i>E&C</i>	Cheryl Kirby John Gawn
Local Healthwatch South Gloucestershire (formerly Local Involvement Network (LINKs)) <i>(Not currently active (Jan 2023))</i>	<i>E&C</i>	Karl Tomasin (if it meets daytime)
Local Nature Action Plan joint parishes liaison (Yate, Dodington, Sodbury &	<i>E&C</i>	Alan Monaghan Chris Willmore

Westerleigh)		
Priority Neighbourhoods – Yate/Dodington Community Lead Group	E&C	Cheryl Kirby Karl Tomasin
Shopmobility	E&C	Karl Tomasin
Station Road Partnership	E&C	Cheryl Kirby Chris Willmore
Sodbury and Yate Business Association	E&C	Cheryl Kirby Margaret Marshall
South Gloucestershire Dementia Alliance	E&C	Tony Davis
South Gloucestershire Museum and Heritage Partnership	E&C	Cheryl Kirby Heritage Officer
South Gloucestershire Youth Housing (SGYH) <i>Not currently active (Jan 2023)</i>	E&C	
South Gloucestershire Community Cohesion Steering Group (added 25.6.20)	E&C	Chris Willmore
South Gloucestershire & Learning Partnership West	E&C	Tony Davis
Town and Parish Council Forum	E&C	Town Clerk Cheryl Kirby <i>Send agenda to Mike Drew also</i>
Yate Children's Centre Advisory Board/Cranleigh Court	E&C	Karl Tomasin
Yate and District Transport Forum Formerly know as Friends of Yate Station	P&T	Chris Willmore Karl Tomasin Mike Drew Alan Monaghan Tony Davis <i>(Ruth Davis and Louise Harris)</i>
Yate and District Twinning Association	E&C	Margaret Marshall Ben Nutland
Yate Community Association	E&C	Vacancy Alan Monaghan
Yate Community Plan	E&C or FC	Karl Tomasin
Yate Heritage Centre Events Committee <i>*Reports to Events Sub Committee</i>	*	Cheryl Kirby
Yate Genieri Link	E&C	Margaret Marshall <i>(Send all councillors minutes)</i>
Yate Oral History Group	E&C	Gabriela Miron
Yate Town Centre Strategy Group	E&C or FC	Cheryl Kirby Tony Davis Margaret Marshall Chris Willmore